APPENDIX E

SAMPLE AGENDA

1. Introduction (By Convener)
   A. Appoint Temporary Secretary
   B. Purpose of Meeting: 96-86 700 MHz

2. Election of Chair
   A. Nominations for Chair (and Vice Chair)
   B. Elections
   C. Appointment of Secretary, Treasurer and Standing Committee Chairs
   D. Standing Committees
   E. Adoption of Bylaws
   F. Development of Draft Plan
   G. Establish Future Meetings and Locations
   H. Adjourn