## Introduction

This system was created at the request of the NRPC and DHS OIC to make the filing of 700/800 MHz NPSPAC applications easier. You can now do modifications to existing call signs as well as continue to submit new applications. The current CAPRAD site (planning module <u>www.caprad.org</u>) will still hold all the tools and planning documentation required by the RPCs.

## Accessing the CAPRAD Application Module

The CAPRAD Application Module home page is located at <u>www.capradap.org</u>. You can also access the application module from <u>www.caprad.org</u> under file an application.

A CAP	RAD COMPUTER ASSISTED PRE-COORDINATION RESOURCE AND DATABASE SYSTEM							
WELCOME TO PUE	BLIC SAFETY SPECTRUM MANAGEMENT							
RESOURCE LINKS	WELCOME TO THE CAPRAD APPLICATION MODULE							
AASHTO	If you have questions or problems contact CAPRAD Application Support							
₩ FCC								
<ul> <li>FCCA</li> <li>IMSA</li> </ul>	e-CFR Electronic Code of Federal Regulations							
≌ NRPC	LOG IN HERE       Register for a CAPRAD account         User Name							

If you have a user name and password for SpectrumWatch use that login information to gain access to <u>www.CAPRADAP.org</u>. If you have never used SpectrumWatch please request a user name and password by clicking on Register for a CAPRAD Account.

Once you login your page should look like this



The Home bar has a dropdown on the right hand side, this allows you to switch between CAPRAD and SpectrumWatch LMR (VHF, UHF and non NPSPAC 800 MHz)



On the tool page you can choose to create a new application or create an application based on a call sign



Call Sign: Create

The first page the application will open to is called the Spectrum Request page, this is where you will choose your preferred coordinator, if the application is 700 or 800 MHz and you can leave notes for the RPC if you would like.

ICAP17051114003309	Form 601 - S	pectrum Request	
Technical Overview	Ø Ø		TCAP17051114003309 -
Spectrum request	<b>V</b>		
Main Page 1	Coordinator as	signed to coordinate this	APCO T
Main Page 2	application:		
Main Page 3	Applicant Name	e: requency Band (Pick One)	TEST APPLICATOIN
Schedule H	Requested F	requency band (Pick One)	
Application Region	700 Mhz (7	700 Mhz)	800 MHz (806-824 MHz and 851-869 MHz NPSPAC)
Locations (0)	(	,	
User Guide [Html]   [PDF]	Comments (Ad	lditional Information)	
Table View	,,		
- <u>Antennas (0)</u>			
- <u>Frequencies (0)</u>			
- <u>Emissions (0)</u>			
Bulk Tasks			
- Bulk Add Frequency			
- Bulk Emission Tasks			
Check	L		
- Check App Integrity			
You must complete the Spectrum	Icon Legend	Form Field Legend	Legend
Request Page and Application	🔬 View	Required Form Field	FCC Information From FCC License
Region Page before you can Notify.	Edit	Optional Form Field	* Modified License Info
Tools <u> Ø Attachment</u>	atto AutoX	Not Required Form Field	Pending Information From Pending Database
Notes			
Contemporary Print View			
A Status			
😰 Send Email			

To access your My Apps page hover your mouse over My Account on the home bar, this is where any applications that you are working on will be located



The Orange tab bar has;

My Account – gives you access to

- 1. My Apps this is the page that appears when you first login.
- 2. Reports- there are 3 reports you can run for applications.
- 3. My History this will list applications you have recently worked on.
- 4. Account Management this is where you can change your password.

Tools – gives you access to many tools that will be discussed later in this document.

Below the orange tab bar you have drop down options for User, Role and Region. Many RPC members work with more than one region or have different roles in those regions, this is where you would change those options.

- 1. User This will typically never change unless you are a manager of a region.
- 2. Role You can change between roles like RPC Chair to RPC Adjacent Region Chair or Reviewer
- 3. Regions If work with more than one region you can select all and see all your regions at once, or you can select one region to view at a time.

Under the drop down section you have Recent Apps, this will show you the last 3 applications that you opened.

The next tab bar you will use the most is, this green tab bar which lists applications by statuses



#### New Apps has three statuses displayed

- 1. New applications applications in this status have entered the system but have not been looked at.
- 2. On Hold applications that are waiting for information from the applicant/preparer
- 3. Returned by Coordinator applications that were sent back to applicant/preparer for more information.

New Apps	<b>Inprocess</b>	Completed
Quick Link:	Work In Proc	<u>ess</u>

#### In Process has four statuses displayed

1. Work In Process – applications that the RPC is actively working on.

#### **Tools Page**

CAPRAD Application Tools	Conversion Tools
Create Form 601 (CAPRAD) for 700/800 NPSPAC	O <u>Coordinate Conversion</u>
Create application based on Call Sign (CAPRAD) for 700/800 NPSPAC	Distance Conversions
Application Search	O Power Conversions
© Quick Search	Calculators
Application ID: Search	Max ERP
• Full Search	O HAAT
Frequency Tools	O DHAAT
ULS Search	U DHAAT
	Short Spacing
<u>Getting Started</u>	O <u>Distance</u>
Creating A Form 601	Elevation
Navigating the Form 601	
O Farm Article & Mile Terre	Distance & Bearing
Form Actions & Misc Items	Bounding Coordinates
Notifying the Coordinator	
My Account	GIS Tools
	Find Coordinates for Address (external link)
Bulk Emission Tasks	Sind Closest Town
	Find Coordinates (Text Based)

Some of these feature may require you to buy credits

**CAPRAD Application Tools** – If your region requires an RPC member to enter the applications into CAPRAD then you would go here to start the application. There are two options for creating an application;

- 1. Create Form 601 for 700/800 NPSPAC this is used for new applications
- 2. Create application based on Call Sign for 700/800 NPSPAC- this is used if you want to modify an existing license/call sign.

**Applications Search** - is used to find an application based on the application id number. If you have the app id but can't remember what status it is in you would use this tool. If a preparer/applicant is requesting an update on an application and only provides the app id, you could look it up with this tool.

There is also a full search option – you can look an application up by entity name, app id, state, call sign. You can search for current or old applications.

Frequency Tools – has a link to the ULS, you can look up a call sign to verify information.

Help - There are several links to help you navigate the system

Conversion Tools – there are three conversion tools available

1. Coordinate Conversion – convert coordinates from NAD 27 to NAD 83 or vice versa.

- 2. Distance Conversion convert feet and miles into meters and kilometers.
- 3. Power Conversion converts power, field strength and voltage

#### Calculators – There are numerous calculators available

- 1. Max ERP This tool is used more for UHF and VHF safe harbor.
- 2. HAAT Height Above Average Terrain
- 3. DHAAT Directional Height Above Average Terrain
- 4. Short Spacing This is used for 800 MHz to reveal if an incumbent is too close to reuse the frequency.
- 5. Distance Calculate the distance between two sites.
- 6. Elevation You can find the elevation of a site by entering the coordinates.
- 7. Distance and Bearing This will tell you the distance between two sites.
- 8. Bounding Coordinates Radius and Center Point to Bounding Points.

#### **GIS Tools** – There are numerous map/coordinate based tools available

- 1. Find coordinates for address
- 2. Find Closest Town find the closest town to your coordinates
- 3. Find Coordinate find center coordinates for a city
- 4. Show Map Based on Coordinates
- 5. Terrain Path Profile
- 6. Low Power Contours not used in 700/800 MHZ
- 7. Service Contours
- 8. Borders and Zones find out if you are in a Canadian/Mexican region or the quiet zone

## FCC Form 601

If you are looking for applications you have already created go to the My Apps page. To open an application click on the id number (blue hyperlink).

New Apps In Proc	ess Holding Adjacent Region Review Completed Unassigned						
Quick Link: <u>New</u>	Data Entry Initial Review						
<u> T17011811147667</u>		4/13/2017	4/13/2017	NE	N/A	20	New Application V
17010614147623	Amanda Bredstrup	4/13/2017	4/13/2017	NE	N/A	20	New Application 🗸
<u> T17010919147638</u>	California, State of	4/13/2017	4/13/2017	MD	N/A	20	New Application 🗸
TCAP17041402147810	afc test CALIFORNIA - WPEV403	4/14/2017	4/14/2017	MD	N/A	20	New Application 🗸
TCAP17041711147814	afc test app - OCEAN, COUNTY OF - WQOR909	4/17/2017	4/17/2017	MD	N/A	20	New Application 🗸
TCAP17041712147815	afc test app CD	4/17/2017	4/17/2017	NE	N/A	20	New Application 🗸
CAP17041713147828	afc test app - Test City of Beta	4/17/2017	4/17/2017	NE	N/A	20	New Application 🗸
TCAP17041802147829	MIAMI, COUNTY OF	4/18/2017	4/18/2017	MD	N/A	20	New Application 🗸
TCAP17042509147839		4/25/2017	4/25/2017		N/A	20	New Application 🗸

#### The application will open to FCC Form 601 Main page 1

Ø Ø	TCAP1704171	A Save	
1) Radio Service C	ode: SY V	1b) Existing Radio Service Code: N/A 🗸	
Seneral Informatio	n		
2) Purpose: NE - I	lew 🗸		
	n is for a <u>D</u> evelopmental License, De <u>m</u> onstration License, described in the instructions. Otherwise enter ' <u>N</u> ' (Not Appl	or a <u>Special</u> Temporary Authorization (STA), enter the code and attach the icable).	● D ● M ● S ● N/A
	on is for Special Temporary Authority due to an emergency ed to be an emergency. <b>(NOTE: If not a STA, answer N/A</b>	situation, enter 'Y'; otherwise enter 'N'. Refer to Rule 1.915 for an explanat .)	ion of Yes No N/A
4) If this application			
5) If this application the call sign of the	ter		
6) If this application	is for a New, Amendment, Renewal Only, or Renewal/Mod	dification, enter the requested authorization expiration date (this item is opti	ional).
		when read in conjunction with the applicable radio service rules found in Pa ain site-specific applications. See the instructions for applicability and full te	
8) Are attachments	being filed with this application?		● Yes ◯ No
Fees, Waivers, an	d Exemptions		
9) Is the applicant	exempt from FCC application fees?		• Yes 🔾 No 🥫
10) Is the applican	exempt from FCC regulatory fees?		• Yes O No
11a) Does this app circumstances.	lication include a request for a Waiver of the Commission's	rule(s)? If 'Yes', attach an exhibit providing rule $number(s)$ and explaining	O Yes 🖲 No
11b) If 11a is 'Y', e	nter the number of rule section(s) being waived.	Number of Rule Secti	on(s):
12) Are the frequent with an existing state		dfathered privileges, previously approved by waiver, or functionally integrat	ed 🛛 Yes 🖲 No

#### Main page 1 has information about the Radio Service Code, license type and call sign

1) Radio Service Code: SY 🗸

The radio service code are:

- 1. SY, SG or SL for 700 MHz
- 2. YE, GE for 800 MHz. You may also see YP or GP for older applications.

2) Purpose: NE - New

The purpose will be either New or Modification, there are other options but they are not used often.

×

Lines 3a) and 3b) indicate if this is for an STA or permanent licensing.

Lines 4 and 5 are only used for amendments.

Line 6 will list a call sign if the application is for a modification.

Line 7 will be Yes for a modification and N/A for a new license request.

Line 8 should be Yes since you will have an RPC approval letter to attach.

Lines 9 and 10 will be Yes

Lines 11a) and 11b) are Yes if they are requesting a waiver.

Line 12 is Yes if they are grandfathering something on the license.

You can move through the application by using the links on the left hand side

----Technical Overview ---Spectrum request ----Main Page 1 -Main Page 2 ---Main Page 3 ---Schedule H ----Adjacent Region ----Application Region -Locations (3) . Loc 3 (A) (1) User Guide [Html] | [PDF Table View - Antennas (3) - Frequencies (5) - Emissions (7)

Bulk Tasks

- Bulk Add Frequency - Bulk Emission Tasks

## Main Page 2

Main page 2 has all of your administrative information.

Ø 🖗	•		TCAP170417	12147815 - a	afc test app CD				Save
Applicant Information	ion								
13) FCC Registratio	on Number (FRN): 1	23456789							
14) Applicant/Licen	see Legal Entity Type	e: (Select One)							
OIndividual		ership	C Limited Liability Corporation				d Association		
O Limited Partner	ship	◯ Trust			Liability Partnership		Government E	Intity	
○ Corporation		Consortium							
Other Value:			]						
	ame is being update val has not been rece				control) of the license	e(s)to another party	and for which prope	ər	○ Yes ● No ○ N/
16) First Name:			MI	:	Last Name:			Suffix:	
17) Legal Entity Nar	me (if other than indiv	/idual):							
afc test app CD							$\bigcirc$		
18) Attention To: ca	arol dicaro								
19) PO Box:			And/Or	20) Street Ad	dress: <mark>351 n williams</mark>	son blvd			
21) City: daytona b	each		22) State: Flori	da	$\checkmark$	23) Zip Co	de: <mark>32114</mark>		
24) Telephone Num	nber: (386) 944-2462				25) Fax:				
26) E-Mail Address:	dicaroc@apcointl.o	rg							
Real Party in Intere	st								
28) Name of Real F	Party in Interest of Ap	plicant (If different	from applicant):		29) FCC Registratio	on Number (FRN) o	f Real Party in Inter	est:	

Line 13 lists the entities FRN

Line 14 indicates what type of entity the applicant is.

Line 15 is usually No but can be Yes if the Legal Entity Name is changing.

Line 16 is not used for public safety

Line 17 Legal Entity Name of applicant

Line 18 is recommended to be a department not an individual.

Lines 19 – 26 are for the address of the entity.

Contact Information (If different from applicant)				
30) First Name:	MI:	Last Name:	Suffix:	
31) Company Name:				
			<u>^</u>	
<u> </u>			$\sim$	
32) Attention To:				
33) PO Box:	And/Or	34) Street Address:		
35) City:	36) State:	$\checkmark$	37) Zip Code:	
38) Telephone Number: ()		39) Fax:		
40) E-Mail Address:				

Lines 30-40 are used for the contact person on the application. This is not always filled out.

## Main Page 3

<b>A A</b>		
Ø 🖗	TCAP17041712147815 - afc test app CD	<u>d</u> Save
Regulatory Status		
41) This filing is for authoriz	ation to provide or use the following type(s) of radio service offering (enter all that apply):	
Common Carrier		
Non-Common Carrier		
🗹 Private, Internal Commu	nication	
Broadcast Services		
Band Manager		
Type of Radio Service		
42) This filing is for authoriz	ation to provide the following type(s) of radio service (enter all that apply):	
Fixed		
✓ Mobile		
Radiolocation		
Satellite (sound)		
Broadcast Services		1
43) Interconnected Service?		◯ Yes
Alien Ownership Question	s (If any answer is Yes, attach exhibit explaining circumstances.)	
44) Is the applicant a foreign	government or the representative of any foreign government?	🔿 Yes 🖲 No
45) Is the applicant an alien	or the representative of an alien?	◯ Yes
46) Is the applicant a corpor	ation organized under the laws of any foreign government?	◯ Yes
	ation of which more than one-fifth of the capital stock is owned of record or voted by aliens or their representatives or by a foreign	◯ Yes

government or representative thereof, or by any corporation organized under the laws of a foreign country? 48a) Is the applicant directly or indirectly controlled by any other corporation of which more than one-fourth of the capital stock is owned of record or voted by aliens, their representatives, or by a foreign government or representative thereof, or by any corporation organized under the laws of a foreign country?

Main Page 3 has regulatory information.

Line 41 will always be Private, Internal Communication

Line 42 will always be Mobile

Lines 43 – 51 will be No or N/A

Lines 56 – 57 are for the name and signature of the person at the entity that approved the application.

eightene			E. C.					
56) Typed Or Printed Name of Party Authorized To Sign								
First Name: carol	MI: e	Last Name: dicaro	Suffix:					
57) Title: afc processor			Le la					
Signature Click this box if you are the individual above and you agree to the terms above.								

## Schedule H

#### Schedule H has all the eligibility information

<i>Ø</i> 🖗				TCAP17041712147815 - afc test app CD								۵	Save
Eligibility													
1) Rule Se	Rule Section: 90.523						2) Describe Activity: government activity						$\langle \rangle$
requency	y Coor	dinator (FC)	) Informatio	on (If not self-coordinat	ed)								
3) FC Num	ber:		_	4) Frequency Coordin	ator:			5) Ph	one Number:	6)	Coord Date:		
TCAP170	)41712	147815		CAPRAD				(	)		,		
7) Has thi	s applio	ation been	successfully	coordinated:				• Y	es 🔿 No				
Extended	Imple	mentation (	Slow Grow	th)									
8) Are you	I reque	sting a new	or modified	extended implementatio on and a propsed statior		chedule.		⊖ <b>Y</b>	es 🖲 No 🔿 N/A				
9) Associa	ated Ca	II Signs (Ch	eck to Dele	te)									
xyz987	7 🗆 KN	/IE264											
	1.			2.		3.			4.		5.		] }
** You ca	n add 5	call signs a	tatime. If	you have more then 5 ca	all signs, enter {	5 and click Sav	ve and en	ter the ne	xt 5.				
		liary Only		•	<b>J</b> ,								
If there is a complete i		ciated Paren )-12.	t Station,	10) Facility Id of Pare	nt Station:			11) P	arent Radio Service: N/A		) City and Sta nciple Comm	ite of Parent S unity:	Stations
13) If ther	e is no	associated p	parent statio	on, this applicant is a:		$\checkmark$		14) S	tate of Primary Operation:			$\checkmark$	í
Control P	oint(s)	(Other than	at the trar	smitter)									
15) Action		•	ol Point 17	•	n, State, County	/Borough/Pari	ish)				18) Phone N	lumber	
Add	$\checkmark$	1	3	21 n williamson blvd							(386) 322-2	500	
			d	aytona beach	, Florida		✓ vol	usia					
Add	$\checkmark$	2	9	99 main st							(999) 555-2	222	
			h	avtona heach	Florida		V 990	999					
			00.50	2									
i) Rui	e 36	ection:	90.52	.5									

- 1. The rule section will be 90.523 for 700 MHz.
- 2. The rule section will be 90.617, 90.615 or 90.619 for 800 MHz, depending on the region.

2) Describe Activity:	
government activity	~
	$\sim$

This should have a description of what the license is being used for.

Lines 3 and 4 will automatically fill in when the application is created.

Lines 5 – 7 the Public Safety Frequency Coordinator will fill this out.

Line 8 is Yes if they are requesting slow growth.

Line 9 is for associated call signs. It will not show call signs that are already associated, only new one being added.

Lines 10 – 14 are not used in public safety

Lines 15 – 18 are for control points. Control Points are site that an official copy of the FCC license are kept.

#### **Application Region**

The application region will list what region the application is in, if for some reason you receive an application that should be in another region you can change it to the correct region on this page.



Application Region: North Carolina (31)

#### **Locations Page**

The location page lists all locations and antennas.

TCAP17041712147815 - afc test app CD	<u>à</u>
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Form 601 - Location View

All Locations

	Action	Loc #	Loc Туре	AOP	Radius (km)	Location	City	State	Elev AMSL (m)	Ht AGL w/o app (m)	Ht AGL w/ app (m)
A 🗹	Α	1	F			<u>36-3-56.1 N 78-29-24.6 W</u>	YOUNGSVILLE	NC	138.1	152.4	152.4
🔌 🗹	A	2	6	Х				NC			
🔌 🗹	A	3	М	С				NC			
Add New Loca	dd New Location										

All Antennas

	Action	Loc #	Ant #	AAT (meters)	Ant Ht (meters)	Azimuth (deg)	BeamWidth	Polarization	Gain
🛞 🗹	А	1	1		25.0	150.0	220.0	v	7.0
<table-of-contents> 🗹</table-of-contents>	A	2	1						
🗟 🗹	А	3	1						

You can click on the coordinates to see a google map view of the site.

#### Antennas

You can modify or add antennas information on this page.

Filter Loc: V Ant: V Filter

#### All Antennas - Table View

Copy	19) Action	20) Loc #	21) Ant #	22) AAT (meters)	23) Ant Ht (meters)	24) Azimuth (deg)	25) BeamWidth	26) Polarization	
	Add 🗸	1 >	1		25.0	150.0	220.0	v	7.0
	Add 🗸	2 🗸	1						
	Add 🗸	3 🗸	1						

Enter a value to create a number of rows: 1 Add Row Reset

#### Frequencies

You can modify or add frequencies on this page.

All Fre	quencies	- Tab	ole V	iew						
					Frequer	ncy (MHz)		_	_	
Сору	Freq Action	Loc #	Ant #	Freq #	New/Existing	If Mod New Frequency	Stat Class	Units	Num Paging Rcv	Out Power
	Add 🗸	1	1	1	769.1234		fb2	1	5	50.000
	Add 🗸	1	1	2	769.567			0	0	<u> </u>
	Add 🗸	2	1	1	799.1234		fx1	1		15.000
	Add 🗸	2	1	2	769.567			0	0	
	Add 🗸	3	1	1	799.1234		mo	50		30.000

### Emissions

You can modify or add emissions on this page

Emissions	- 1	Table	View	(Page 1
 Emissions		abic		(i ayu i

Сору	Emis Action	Loc #	Ant #	Freq (Action)	Class	Units	Power	ERP	New/Existing
	Add 🗸	1 🗸	1 🗸	769.12340000 (A) 🗸	fb2	1	50.000	100.000	8k10f1e
	Add 🗸	1	1 🗸	769.56700000 (A) 🗸		0	0.000	0.000	8k10f1d
	Add 🗸	1 🗸	1 🗸	769.56700000 (A) 🗸		0	0.000	0.000	8k10f1e
	Add 🗸	2 🗸	1 🗸	799.12340000 (A) 🗸	fx1	1	15.000	25.000	8k10f1e
	Add 🗸	2 🗸	1 🗸	769.56700000 (A) 🗸		0	0.000	0.000	8k10f1d
	Add 🗸	2 🗸	1 🗸	769.56700000 (A) 🗸		0	0.000	0.000	8k10f1e
	Add 🗸	3 🗸	1 🗸	799.12340000 (A) 🗸	mo	50	30.000	30.000	8k10f1e

## **Bulk Tasks**

#### **Bulk Add Frequency**

This page allows you to add frequencies to numerous sites at one time.

Bulk Add Frequency allows you to add one frequency to one or more existing antennas.

Frequency to bulk add: Frequency (MHz) Stat Class Num Paging Rcv Out Pwr (watts) ERP (watts) Units Filter: Loc: All 🗸 Ant: All 🗸 Bulk add frequency to the following antenna(s): Action Loc# Ant# **Existing Frequencies** 1 1 2 - 769.12340000, 769.5670000 □ A 2 1 2 - 799.12340000, 769.5670000 3 1 - 799.1234000 1

Bulk Add

#### **Bulk Emission Tasks**

This page allows you to add emissions to multiple sites at one time.

New Emission:	]	Add New Emission	Clear All
---------------	---	------------------	-----------

Filter:	Loc:	~	Ant:	~	

		Freq	uency Ir	ıfo			Emissions				
Loc	Ant	FREQ	SC	Units	PWR	ERP	8k10f1d	🗹 8k10f1e	Select All		
1	1	769.12340000	fb2	1	50.000	100.000					
1	1	769.56700000		0	0.000	0.000	$\checkmark$	K			
2	1	769.56700000		0	0.000	0.000	$\checkmark$	<b>&gt;</b>			
2	1	799.12340000	fx1	1	15.000	25.000		<b>~</b>			
3	1	799.12340000	mo	50	30.000	30.000		✓			

## **Technical Overview**

Technical overview will give you a view of all of the technical infomration on the application.

	Action	Loc #	Loc Type	AOP	Radius (km)	Location	City	State	Elev AMSL (m)	Ht AGL w/o app (m)	Ht AGL w/ app (m)
🖄 🛃	Α	1	F			<u>36-3-56.1 N 78-29-24.6 W</u>	YOUNGSVILLE	NC	138.1	152.4	152.4
🍇 🗹	Α	2	6	х				NC			
🍇 🗹	Α	3	М	С				NC			

#### **All Antennas**

	Action	Loc #	Ant #	AAT (meters)	Ant Ht (meters)	Azimuth (deg)	BeamWidth	Polarization	Gain
<table-of-contents> 🗹</table-of-contents>	A	1	1		25.0	150.0	220.0	v	7.0
🗟 🗹	A	2	1						
<table-of-contents> 🗹</table-of-contents>	A	3	1						

#### **All Frequencies**

	Freq Action	Loc #	Ant #	New/Existing	New (if Mod)	Stat Class	Units	Num Paging Rcv	Out Power (watts)	ERP (watts)
횏 🗹	A	1	1	769.1234 🔍		fb2	1	5	50.000	100.000
🗹	А	1	1	769.567 🔍			0	0	0.000	0.000
X 🗹	А	2	1	799.1234 🔍		fx1	1		15.000	25.000
횏 🗹	А	2	1	769.567 🔍			0	0	0.000	0.000
🗹	А	3	1	799.1234 🔍		mo	50		30.000	30.000 🤞
All Emissions	*							<u>.</u>		Í

#### **All Emissions**

All Emissions						
	Location	Antenna	Frequency	Emission Action	New/Existing	New (if Mod)
🔬 🗹	1	1	769.1234	A	8k10f1e	
🗟 🗹	1	1	769.567	A	8k10f1d	
🔌 🗹	1	1	769.567	A	8k10f1e	
🔌 🗹	2	1	799.1234	A	8k10f1e	
🔌 🗹	2	1	769.567	A	8k10f1d	

## Attachments

On the attachments page you can see attachments that the applicant provided and add attachments.

Description	Туре		Fi	le Name	Send to FCC			
TEST ATTACHMENT	Other	002 - Full Public us	ser work flow with Interservice		<u>Edit</u>	<u>Delete</u>		
Add New Attachment								
File Description								
File to Upload			Browse					
		pplication		◯ Pleading				
	00	ellular Cross Intere	st	◯ Confidential Pleading				
	00	Confidentiality		◯ Data Correction				
	0	Divestiture		◯ 1.2112(a)(6)				
	06	03-T (Spectrum Lea	asing)	◯ 47 C. F. R. 17.14 ASR	Exemption			
Attachment Type	OF	ee Exemption		◯ Quiet Zone Consent				
		ndirect Ownership		◯ Waiver				
	OL	etter		◯ Tribal Govt. Certification				
	08	00 MHz Band Reco	nfiguration	◯ Tribal Lands Waiver Request				
	00	wnership		C TCNS Internal Reply				
	•	Other		O Rule 90.209(b)(6) Cert	ification			
Send To FCC								

```
Send Attachment
```

If you want to view an attachment click on the File Name

If you need to add an attachment follow these steps;

- 1. Click Browse
- 2. Chose the document you want to attach
- 3. Check the Send to FCC box
- 4. Click Send Attachment

#### Notes

You can add notes to any application.

Add New Note (Max Charaters 4000)

Role Type:	General 🗸							
Privacy Level: OPublic  Privacy Level: Public  Privacy Level: OPublic  Privacy								
Save Note								
Notes Histor	1	Role Type	All	$\checkmark$	Message Filter			
Туре	From				Date			
S	User3, CAPRADTest (CAPRADTestU	lser3)			4/17/2017 12:03:33 PM			
*	Status Changed to New Application							
	User3, CAPRADTest (CAPRADTestU	lser3)			4/17/2017 12:03:35 PM			
*	User 24806 requested application to be copied from CAP17040610147797 to TCAP17041712147815 .							
U	User3, CAPRADTest (CAPRADTestUser3) 4/17/2017 12:04:08 PM							
*	testing Copy App function							

Write your notes in the box then click Save Note.

#### **Print Preview**

A PDF copy of the application can be created under Print Preview

#### **Print Preview**

Complete FCC License Info (Checking this will blend your form with the current FCC License. (Uncheck to see the Application Only.) Select the individual Form 601 Schedules that you wish to print: Spectrum Request - Work Order describing the work the user wants plus billing & contact information

Frequency Pricing

☑ Main Form - FCC Application for WTB Radio Service Authorization

Signature Page

Schedule D - Wireless Telecommunications Bureau Schedule for Station Locations and Antenna Structures

Schedule H - Technical Data Schedule for the Private Land Mobile and Land Mobile Broadcast Auxiliary Radio Services

Notes

Print Preview

Select what pages you want to print or save then click Print Preview.

## Status

The Status page is what the RPC members will use most.

Ø 🖗	TCAP17041712147815 - afc test app CD					
Status Detail						
Current Status: N	lew Application					
Status Date: 4						
Updated By: C	APRADTest User3					
Comments:						
Jpdate Status						
New Status:	$\checkmark$					
Comments:		^				
		~				
	Update Status		,			
Status History						
Status	Status Date	User	Comments			
New Application	4/17/2017 12:03:33 PM	CAPRADTest User3	No Comments			

#### **Available Statuses**

On Hold – if you are waiting on information you can place your application in On Hold

Deleted – If you no longer want an application you started you can put it in Deleted

New – When you start an application it will be in new, when the RPC send an application back to you for edits you will put it back in new before you can make any changes.

# If you created a new application and you are ready to submit it to the RPC for review you will click on Notify located on the left side of the screen



When you click on notify it will ask you to verify that it is going to the correct region before it is sent.

## **Application Legend**

This sliding bar will be on every page



These legends are at the bottom of every page

Icon Legend	Form Field Legend	Legend
🔬 View	Required Form Field	FCC Information From FCC License
📝 Edit	Optional Form Field	* Modified License Info
atto AutoX	Not Required Form Field	Pending Information From Pending Database

Top Bar

#### When working on an application you will have the option to add, modify, remove and delete

1) Action Requested: Add 🔻

Add - adds a new site, antenna, frequency or emission

Modify - is used when modifying an existing site, antenna, frequency or emission

Remove - is used if you added or modified a field and you want to remove that modification

Delete - is used to delete a site, antenna, frequency or emission from an existing call sign